

## LITTON CHENEY PARISH COUNCIL

**The Annual Meeting of the Litton Cheney Parish Council will be held after the conclusion of the Annual Parish Meeting/Village Assembly on Tuesday, 12th May 2026 at Litton and Thorner's Community Hall**

### AGENDA

1. Apologies for absence
2. Declarations of interest
3. Election of Chairman
4. Election of Vice Chairman
5. Democratic time
6. Approval of minutes of Parish Council meeting held on 10<sup>th</sup> March 2026
7. Matters arising since the previous meeting not part of this Agenda
8. Dorset Council overview - Ward Councillor for Chesil Bank, Cllr Sally Holland
9. Finance
  - 9.1 Receive Clerks/RFO Report, including current financial position.
    - 9.1.1 Note that the Asset Register has been updated.
  - 9.2 Consider and approve the following:
    - 9.2.1 Invoices for payment (appended to this agenda)
    - 9.2.2 Regular Scheduled Payments (appended to this agenda)
  - 9.3 Annual Governance and Accountability Return (AGAR)
    - 9.3.1 Receive and agree the Annual Internal Auditor's Report for the year ending 31<sup>st</sup> March 2026.
    - 9.3.2 Note the AGAR has been prepared, and that the exemption form is due for signing by the Chair.
    - 9.3.3 Receive and agree AGAR Section 1. Annual Governance Statement, due for signing by the Clerk and Chair.
    - 9.3.4 Receive and agree AGAR Section 2. Annual Accounting Statements for the year ending 31<sup>st</sup> March 2026, due for signing by the RFO and Chair.
10. To consider and agree on a new Parish Council Insurance agreement.
11. Review and adopt Statutory Documents
  - Standing Orders
  - Financial Regulations
  - Code of Conduct
12. To consider providing donations to organisations and the amounts to be given.
  - 12.1 Citizens Advice Bureau, Bridport.
  - 12.2 Air Ambulance
  - 12.3 Bride Valley News
13. To consider a grant towards the repair and maintenance of the flagpole at St Mary's church. Costs are currently projected at around £3,500.
14. Councillors' Portfolios – up to 12<sup>th</sup> May 2026:
  - 14.1 Planning: Cllr Orchard
    - 14.1.1 Planning application P/HOU/2026/02196 Proposal: Partially rebuild & increase the height of the south east chimney stack. Take down & rebuild the northwest chimney stack.  
Location: Myrtle Cottage, Hines Mead Lane, Litton Cheney, Dorchester DT2 9AD  
(Comments to be submitted by 30<sup>th</sup> May 2026)

14.2 Highways/Transport: Cllr Matthews

14.3 Playground/ Playing Field/Allotments: Cllr King

14.3.1 Consider and agree on the annual costs for Allotment plots for the coming year.

14.4 Countryside Matters/Footpaths/Rights of Way: Cllr Blacke

14.5 Village Fabric/ Maintenance/ DAPTC/BLAP/Administration and Probity: Cllr Firrell

14.6 Telecommunications/IT: Cllr Matthews

14.6.1 Parish Council Website – agree the way forward.

15. Community Infrastructure Levy (CIL)

16. Date of next meeting: The next meeting of the Parish Council will be on Tuesday, 14<sup>th</sup> July 2026.

17. Note dates for the meetings in the coming year:

Tuesday 8<sup>th</sup> September 2026

Tuesday 10<sup>th</sup> November 2026

Tuesday 12<sup>th</sup> January 2027

Tuesday 9<sup>th</sup> March 2027

18. Close meeting.

Debbie Hollings  
Clerk/Responsible Financial Officer  
Litton Cheney Parish Council

6<sup>th</sup> May 2026

## Report 6th May 2026

<b>Parish funds</b>	<b>Total</b>
Balance brought forward as at 1 April	£27,464.09
Income to date	£8,997.10
Expenditure to date	£473.21
<b>Parish funds as at above date*</b>	<b>£35,987.98</b>

**\* Of which the following is held in reserves or CIL**

Earmarked reserves	£17,750.00
CIL	£6,741.82
Playground (ringfenced)	£100.00
Community Fund (ringfenced)	£423.00
<b>Total reserves/CIL held</b>	<b>£25,014.82</b>
<b>Approved spend since last reported/meeting</b>	
Scheduled: March & April Clerk's Wage	£885.92
Scheduled: Clerk's Expenses	£52.00
Bank A/C service charges	£8.50
	<b>£946.42</b>
<b>Income since last reported/meeting</b>	
Dorset Council - CIL payment	£486.97
Dorset Council - Precept Tranche 1	£8,500.00
Interest	£10.13
	<b>£8,997.10</b>
<b>Invoices/Payments for approval at time of publishing agenda</b>	
Clerk's Travel Expenses - Internal Audit meeting	£11.97
LATCH - 2025/2026 Hall Hire	£91.50
<b>Invoices arrived after the publication of the agenda</b>	
<b>Schedule Payments due (as detailed on Budget and Commitments for the coming year)</b>	
DAPTC Annual Subscription 2026/2027	£204.05
Scheduled: May & June Clerk's wage	£885.92
Scheduled: Clerk's Expenses	£52.00
Bank A/C service charges	£8.50

	£1,253.94
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