

LITTON CHENEY PARISH COUNCIL

**The Annual Meeting of the Litton Cheney Parish Council will be held on
7:30pm on Tuesday 14 May 2024
At Litton and Thorner's Community Hall**

1. Apologies for absence
2. Welcome to Cllr Rob Matthews and returning Councillors.
3. Declarations of interest
4. Election of Chairman
5. Election of Vice Chairman
6. Democratic time
7. Co-option of Andrew Price to fill vacancy on the Parish Council
8. Approval of minutes of Parish Council meeting held on 12 March 2024
9. Matters arising since previous meeting not part of this Agenda
10. Dorset Council overview - Ward Councillor for Chesil Bank (Cllr Sally Holland) – if attending.
11. Clerk's/RFO's report including:
 - The Parish Council is asked to note the Annual Internal Audit Report dated 30 April 2024
 - The Parish Council is asked to note that the inventory has been updated
 - The Parish Council is asked to approve the recently reviewed Risk Assessment
 - The Parish Council is asked to note that the following policies and public documents have been reviewed and updated, with no significant amendments: Model Publication Scheme; Transparency Checklist;
 - Year to date finance report.
 - Approval of invoices for payment.
 - Approval of Schedule of Regular Payments.
 - The PC is asked to note that the Parish Council has appropriate insurance. The Insurance renewal quote for the year commencing May 2024 is £418.36. This is year 3 of a 3 year agreement.
8. Councillors' Portfolios: Planning (Cllr Orchard); Highways/Transport (Pending); Playground/ Playing Field/Allotments (Cllr A. King); Countryside Matters/Footpaths/Rights of Way (Cllr Q Blacke); Village Fabric/ Maintenance/ DAPTC/BLAP/Administration and Probity (Cllr J. Firrell); Telecommunications/IT (Cllr R. Matthews).
9. Planning matters –new applications – none currently received.
10. Correspondence not dealt with as part of agenda
11. Date of next meeting: The next meeting of the Parish Council will be on Tuesday 9 July 2024.
Meeting closed.
Lucy Beasley, Parish Clerk